



## Imperial Valley Desert Museum - Volunteer Application

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Thank you for your interest! Once this application is submitted the IVDM staff will be in touch with you to set up a time to meet and to share more information about volunteer opportunities. You'll then be invited to attend an introductory training session which is mandatory before you can start volunteering in an area.

*This form must be fully completed to be considered. All information provided is confidential.*

### Contact Information

First Name.....Last Name.....  
Address .....City/State/Zip.....  
Cell Phone..... Home Phone: .....  
Email .....

### Personal Information

*The IVDM does not accept volunteers under the age of 16.*

Are you at least 16 years old? Yes/No

How did you hear about us?

Facebook     Friend or Family Member     School     IVDM Website

Imperial Valley Press     Community Fair/Festival

### Education

Highest degree/level completed \_\_\_\_\_

Last school attended \_\_\_\_\_

Did you graduate? \_\_\_\_\_ If yes, when? \_\_\_\_\_

What was your area of study? \_\_\_\_\_

### Employment

Current/Most recent job title \_\_\_\_\_

Current/Most Recent place of employment \_\_\_\_\_

Current/most recent supervisor \_\_\_\_\_

Current/most recent employment contact information \_\_\_\_\_

## Volunteer Experience

Name of previous volunteer location \_\_\_\_\_

Name of previous volunteer supervisor \_\_\_\_\_

Previous supervisor's contact information \_\_\_\_\_

Previous volunteer responsibilities/job  
\_\_\_\_\_  
\_\_\_\_\_

## Skills, Interests, & Experience

*Please let us know your personal, academic, and professional experiences, interests, and skills for opportunities based on these backgrounds.*

\_\_\_\_ Archaeology    \_\_\_\_ Art/Art Education    \_\_\_\_ Collections Management    \_\_\_\_ Clerical/Mailing/Data Entry

\_\_\_\_ Construction    \_\_\_\_ Customer Service    \_\_\_\_ Environmental Interests    \_\_\_\_ Ethnobotany

\_\_\_\_ Geology    \_\_\_\_ Graphic/Website Design    \_\_\_\_ Hospitality Services    \_\_\_\_ Journalism/Writing/Editing

\_\_\_\_ Landscaping/Gardening    \_\_\_\_ Photography    \_\_\_\_ Retail Experience    \_\_\_\_ Teaching/Education

\_\_\_\_ Technology    \_\_\_\_ Youth Engagement

Other:  
\_\_\_\_\_  
\_\_\_\_\_

## Languages

*Languages spoken other than English (ex: Spanish, ASL)*  
\_\_\_\_\_  
\_\_\_\_\_

## Availability *(select all that regularly apply)*

*The Volunteer Program is an essential element to the daily running of the IVDM. Volunteering at the museum involves a commitment of time and effort as outlined in the Volunteer Handbook.*

Are you willing/able to attend mandatory volunteer training sessions \_\_\_\_\_

**Days:** Monday    Tuesday    Wednesday    Thursday    Friday    Saturday    No Preference

**Times:** 9am-1pm    1-4pm    4-7pm    All Day    Evenings    No Preference

Why do you want to volunteer at the IVDM?  
\_\_\_\_\_  
\_\_\_\_\_

## Criminal History

*Certain volunteer areas may require a criminal background check*

Have you ever been convicted/pled guilty to a crime other than a traffic violation?

If yes, please describe \_\_\_\_\_

## References

*Please provide two references (not related)*

### Reference 1

Name \_\_\_\_\_ Relation to you \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_

### Reference 2

Name \_\_\_\_\_ Relation to you \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_

## Volunteer Agreement

*By submitting this form I certify that the facts in this application are true, correct, and complete to the best of my knowledge and understand that falsified statements on this application shall be grounds for dismissal from the Museum Volunteer Program. I authorize the Museum to check and verify all information on this application. In order to perform due diligence in protecting the well being and safety of those we serve, the Museum reserves the right to perform criminal background checks on any current employee, applicant or volunteer. I fully release references, employers, and the Museum from any liability from the verification process.*

*I understand that there will be an interview prior to my being accepted as a museum volunteer and I will be expected to complete the required training for museum volunteers, and abide by the Museum's Ethics Policy while I am a volunteer.*

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date